



Domain Split Application Form

Please use this form when applying to split your domain name from an existing account. Completed requests can be faxed to (02) 8079 0748, emailed to administration@melbourneit.com.au or posted to Melbourne IT Accounts Department, PO Box 270, Broadway, NSW 2007.

REQUIRED: This form requires a copy of photographic identification of the person making the request. This documentation is required and must be attached along with this form. If this documentation is not received, your request will automatically be rejected.

Domain Name: _____ (If more than one domain, please attach a list)

I request that the management of the domain name listed above be moved to a new account.

Currently the organisation managing the domain is:

Organisation Name: _____

Contact Name: _____

Contact Phone Number: _____

By requesting the domain to be moved from the existing account, I understand that the new account holder will be responsible for ongoing administration and renewal of the domain name via the console, Netregistry's online management system.

Move into an Existing Account:

Account Reference: _____

Create a New Account:

Organisation Name: _____

Contact Name: _____

Contact Mailing Address: _____

Contact Phone Number: _____

Contact Email: _____

Please allow up to 5 business days for requests to be approved. The current account holder has the right to refuse a split request – if this is the case you will be provided with the domain authorisation password only. Upon approval, new account details and passwords will be emailed to the above listed email address you have supplied.

Signature: _____ Date: _____